

Dear Parents/Guardians,

We are excited to introduce Edsby, a new communication platform that we are implementing at all schools within the Sudbury Catholic District School Board. Improved access to information about your child will further empower you to have richer and more engaging conversations at home, to further support achievement.

What is Edsby?



Edsby allows up-to-the-minute information about your child in a clear, easy to understand format. You will be able to view your child's attendance information, class updates and assignments about current lesson topics in each class. You can also access the school news and calendar of events on your mobile device anytime. Edsby keeps everything safe and confidential with access provided only through secure, individual parent/guardian and student accounts.

We invite you to get involved! Our goal is to make Edsby the place you need to visit to keep up-to-date on your child's school and classroom information. As the teachers and students are just starting to use this communication tool, the information posted for each class will vary, as they learn and explore the different tools available. This is new for everyone!

What is my role as a Parent/Guardian?

The next step will involve inviting you to join Edsby. Your username for Edsby will be your email address. If you have not yet provided an up to date email address to the school, we encourage you to do so in order to have access to Edsby. Edsby provides each parent/guardian with their own account. It is recommended that each parent/guardian provide separate email addresses to ensure that you will have personal access to Edsby. (Please note if you are a staff member of the SCDSB, you must provide a personal email account to access your parent/guardian role in Edsby.) When the time comes, you will receive the login information with an auto-generated password that you can personalize upon sign-up. Monitor your junk mail in case the invite goes there. If you have more than one child attending our schools, you can use the same account information to log in and see information for all of your children.

If you would like to learn more about Edsby, visit www.edsby.com/help/parents. There is a section on the Edsby website specifically dedicated for parents, including an introductory video you can watch. Edsby also has a [free app](#) for all iOS and Android smart phones and tablets. The power of Edsby while using your smart device means you'll have up-to-the minute access regarding school information anywhere, anytime.

We welcome the opportunity to provide you with online access to information that allows you to help your children be even more successful at school!

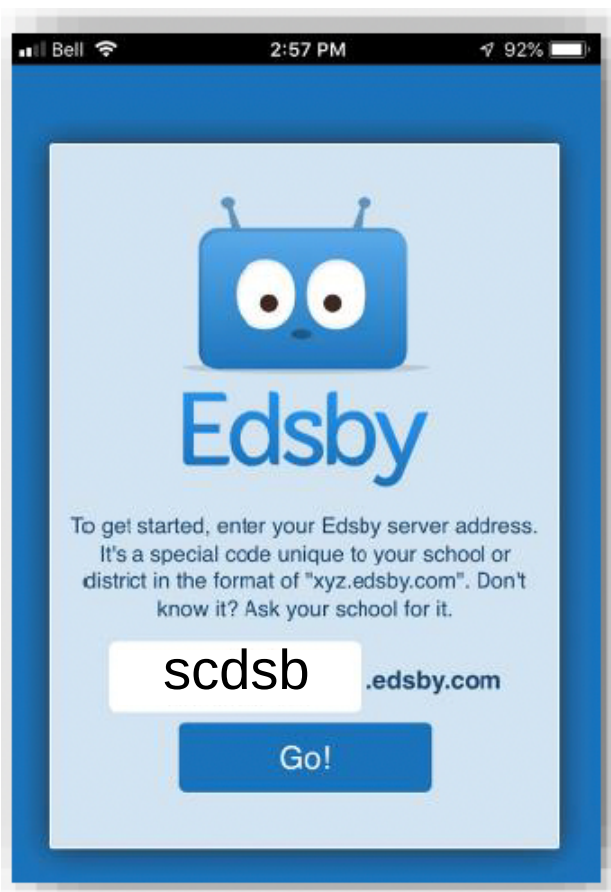
Please follow the instructions below to create an Edsby Account:

To facilitate your access as a parent on EDSBY, you will be required to provide your updated contact information. Kindly provide your contact information through your [school website](#). This will enable us to verify and integrate it into our system for your convenience.

Access Edsby from the App

The Edsby app is supported across multiple devices and can be found in the Google Play Store, Microsoft Store, and Apple App Store.

Simply go to the appropriate app store, download the free Edsby app, and launch it. The first time it's accessed it will ask for the server name. Enter "**scdsb**" in the field as shown in the picture below. Once that is entered, click "Go!" and then log in with your username and password.



Scan Me!



ACCESS
EDSBY
MOBILE
APPS

